

Total



Proven to be a
fast track to business

Security Summit

20th & 21st September 2010, **Park Inn, Heathrow, London**

Supplier attendance exclusively limited

Please book my place at the TOTAL SECURITY SUMMIT on the 20th & 21st September 2010 at the Park Inn, Heathrow, London. I confirm the agreed cost of £6450 + VAT, which is fully inclusive of accommodation (2 twin bedded rooms) all meals and refreshments throughout the event for two people, stand provision, electrics and personal appointment schedule.

Name: _____ Position: _____

Company Name: _____

Address: _____

Post Code: _____

Telephone Number: _____

Fax Number: _____

E-mail: _____

Website: _____

Company Activity: _____

Purchase Order No. (if required) _____

Signature: _____ Date: _____

I confirm I have seen and read the terms and conditions.

Would you like information on sponsorship opportunities at the Summit? Yes / No

An invoice will be forwarded for a deposit of 40%, unless the Summit is within four months, in which case an invoice for the full balance will be issued.

Attendance is not permitted unless full payment has been received prior to the Summit.

Cheques should be made payable to Forum Events Limited and forwarded to Gill McCaughay.

BACS payments should be made to

Lloyds TSB, Hertford

30-94-17

A/c No. 00548374

PLEASE ADVISE US IF YOUR INVOICING ADDRESS IS DIFFERENT FROM THE ABOVE

Invoice Address: _____

Post Code: _____

For the attention of: _____

Telephone Number: _____



Official media partners



Presented by



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TERMS AND CONDITIONS OF CONTRACT – FOR FORUMS/SUMMITS ORGANISED BY FORUM EVENTS LTD (Suppliers are advised to read carefully the following Terms and Conditions)

DEFINITIONS

In these Terms and Conditions the following expressions shall have the following meanings:

"The Forum or Summit" means The Forum or Summit pertinent to the booking form

"The Organisers" means Forum Events Limited of Forum House, 71 Mead Lane, Hertford, Herts. SG13 7AX.

"The Supplier" means any individual; partnership, company or organisation and the staff or agents of any such company or organisation contracting with the organisers to hire stand space.

"The Forum or Summit Premises" means the venue premises pertinent to the subject Forum or Summit, or such other place at which the Forum or Summit shall be held.

"The Owners" means the owners of the Forum or Summit Premises and any person or company from whom the organisers shall have leased, rented, licensed or otherwise obtained possession of the Forum or Summit Premises.

GENERAL

The allotment of space on the Forum/Summit Premises by the Organisers is made only upon the Terms and Conditions as printed herein and these Terms and Conditions shall apply (to the exclusion of all other Terms and Conditions) to all contracts with the Organisers to hire stand space on the Forum/Summit Premises unless (and then only to the extent that) they are expressly excluded or varied in writing by the Organisers.

Any purported qualification of these Terms and Conditions by the Supplier and any other Term or Condition, which the Supplier shall seek to impose, shall be invalid unless expressly accepted in writing by the Organisers.

The Supplier shall be bound by and comply with and be deemed to have full knowledge of the Rules, Conditions and Regulations of the Owners, a copy of which may be inspected at the Organisers offices.

The Supplier must bring to the notice of all agents or contractors employed by it such of the provisions of these Terms and Conditions as may affect such agents and contractors and any claim arising from the failure to give such notice shall be the sole responsibility of the Supplier.

UNITS OF STAND SPACE

The Organisers will have full power to determine in every respect the allocation of space and the position of stands on the Forum/Summit Premises, and the Organisers will be entitled for any reason which in their opinion is in the general interest of the Forum/Summit to vary the layout of the Forum or the situation and shape of any particular space which has already been allotted, and the Supplier will accept the substituted space allotted to it by the Organisers.

APPLICATION FOR SPACE AND ACCEPTANCE

Every application for space on the Forum/Summit Premises must be made on the form provided by the Organisers and must contain particulars of the exhibits which the Supplier proposes to show.

The Organisers reserve the right to refuse any application without giving a reason and no contract between the Organisers and the Supplier shall come into force until the Organisers have given written notice to the Supplier that the Supplier's application has been accepted.

TERMS OF PAYMENT

The Supplier must send to the Organisers with his application for space on the Forum/Summit Premises 40 percent* of the rental for that space as a security deposit. If the Supplier's application is refused the Organisers will return the money sent with the Suppliers application. If the application is accepted the Supplier must pay the balance of the rental not later than the date specified.

In the event that the Supplier shall fail to pay the balance of the rental due then without prejudice to their other rights the Organisers shall be entitled to charge interest on any sum payable in accordance with the terms of payment at a rate of 1 1/2 percent per month from the due date until the date of actual payment and the Supplier shall be liable for all costs and expenses (including legal costs) incurred in the collection of any outstanding sums.

* Unless agreed otherwise with the organisers.

CANCELLATION OR DEFAULT BY THE SUPPLIER

The Supplier will not be at liberty to cancel or withdraw its application for stand space once the Organisers have accepted it. If, however, the Supplier notifies the Organisers in writing within six months of the Forum or Summit, or eight months of any overseas Forum or Summit, that owing to unforeseen circumstances it is unable to occupy the stand space allotted to it the Organisers may at their discretion cancel the allotment without prejudice to any claim, by the Organisers against the Suppliers. Should the Organisers succeed in re-letting any such cancelled space at a fixed charge, they may, at their discretion, relieve the Supplier of part of its responsibility for payment in respect of the vacated space.

If the Supplier shall fail to pay any sum due to the Organisers or shall contravene or fail to observe any of the requirements of these Terms and Conditions, the Organisers reserve the right to revoke its allotment of space and to remove and exclude the Supplier, its agents and property at its expense from the Forum/Summit Premises and to re-allot the stand space. Such action by the Organisers shall not prejudice any other remedy they shall have against the Supplier nor discharge the Supplier from its obligations to pay any sums due or to become due hereunder.

FORCE MAJEURE AND REARRANGEMENT

In the event of any abandonment, postponement or limitation of the use of the Forum/Summit Premises or of any of the services provided therein, resulting from unforeseen circumstances, force majeure or by reason of strikes, lockouts or other labour troubles, war, Act of God, or action of the Owners, intervention by an outside authority or by a decision found necessary by the Organisers for reasons beyond their control, the Supplier or his agents or contractors shall have no claim against the Organisers in respect of any resulting loss or damages and the Supplier's liability under its contract shall not be reduced.

The Organisers reserve the right to alter the layout of the Forum/Summit in any respect and at any time. Should it become necessary to rearrange the Forum/Summit or transfer it to other premises and the size of the Supplier's allotted stand space shall in consequence be altered, the Organisers shall be entitled, as appropriate, to make a reasonable additional charge for the hire of space by the Supplier, or to return to the Supplier a proportion of the rental paid and the Supplier shall not be entitled to withdraw from its contract with the Organisers on the ground of such rearrangement alone.

Whilst the Organisers will make every effort to accommodate the reasonable requirements of the Supplier in any rearrangement of the Forum/Summit which they shall make, the Organisers do not warrant that any stand space allotted to the Supplier pursuant to any such rearrangement will be of the same size or shape as the stand space previously allotted to the Supplier and will not be liable to compensate the Supplier in respect of any loss or damage occasioned by the exercise of the Organisers' right of rearrangement except in circumstances where a special requirement of the Supplier in respect of the size or shape of its allotted stand space shall have been notified to the Organisers in writing and the Organisers shall have accepted in writing that they will take account of such requirement in any rearrangement of the Forum.

INSTALLATION AND DISMANTLING

The Supplier is responsible for ensuring that all stand fitting and exhibits are erected or constructed and maintained to reasonable and proper standards of construction, have regard to planning, fire and other regulations of local or other authorities and without damage to the Premises.

The Supplier must arrange and pay for the conveyance of goods to and from its stand space in the Forum/Summit and for their installation and subsequent removal and disposal.

Any property belonging to the Supplier or its agents and remaining after the end of the dismantling period may be removed and sold or otherwise disposed of by the Organisers at the Supplier's expense.

CLAIMS, INDEMNITY AND INSURANCE

The Supplier shall indemnify and keep the Organisers indemnified from and against all losses (including consequential and indirect loss), charges, claims, liabilities, actions and expenses whatsoever which the Organisers may suffer or incur or which may be made against the Organisers in connection with or arising out of:

The occupation by the Supplier of an allotted stand space or of any act, omission or negligence of the Supplier or its agent or any person acting under the direction of the Supplier or on the Supplier's behalf

Without prejudice to the above paragraph, any injury or loss to any person or damage to or loss of any property caused, directly or indirectly, by the Supplier or its agent or any person acting under the direction of the Supplier or on the Supplier's behalf, and any alleged defamation or libel or any alleged breach of infringement of any copyright, trade name, trademark or patent by the Supplier during the period of its occupation of any allotted stand space or otherwise in connection with the Forum.

The Organisers shall not be liable to the Supplier for any loss or damage suffered by the Supplier (excluding death or personal injury resulting from the negligence of the Organisers) as a result of the state of repair of the Forum/Summit Premises.

The Organisers shall not be liable to the Supplier for any loss or damage suffered by the Supplier arising directly or indirectly from any act or omission of the Organisers effected for the purpose of complying with or discharging a contractual obligation to the Owners.

Whilst every effort will be made by the Organisers to arrange the maximum number of appointments, the Organisers cannot be held responsible for any shortfall in such numbers, for whatever reason. No refunds will be given if the number falls below that agreed with the Supplier.

Whilst every effort will be made by the Organisers to ensure that clients have the appropriate purchasing power, no responsibility can be taken, and no refunds given, if the quality and responsibilities of any clients should fail to meet the Supplier's expectations.

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