

The Security Institute



Yearbook and Directory of Qualifications 2003

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Introduction

This is the second edition of this publication, developed by a small working group consisting of the undersigned, and Institute members William Mountain and Wayne Wilcox. As a result of comments and suggestions (mainly, it has to be said, complimentary) the 2003 edition has been expanded and contains a number of authoritative articles which it is hoped will be of interest - and value - to security professionals and those who employ them. We have also included some reference material which may also be useful - if you have any suggestions for other items which you would like to see included then do let me know.

As before, we welcome corrections and additions - these should be e-mailed to the undersigned. The on-line version of the publication will be updated in April, July and October.

Stewart Kidd
Editor

1 February 2003

Note: Version 2.2 includes an updated and expanded section on security-related standards courtesy of Peter Fullerton, MSyI

Update History

This on-line version has been updated and corrected as at 1 June 2003

Chairman's Report 2001/2

Geoff Whitfield FSI

Our Institute goes from strength to strength: I base this statement on a number of indicators:

- Membership is moving forward at a significant pace and is very much on track to meet our first three years' target
- The quality of new applicants is extremely high
- Only two members failed to renew their membership in 2002 to remain with us – an outstanding retention rate for a young organisation
- Our evening meetings have been very well attended - despite the best attempts of the weather, political demonstrations and industrial disputes to deter members
- Your council has approved and encouraged the Institute's participation in a range of activities which put us at the centre of the security arena
- Following initial funding support from a range of organisations (for which we express our considerable appreciation) the Institute has reached the point where it is able to support its own activities

All of this suggests that the Institute is now well established as the leading professional security body in the UK and that the aspirations we expressed when we set up TSI in 1998 are on track.

Our year started with our first annual dinner. The black tie event, held the evening before the AGM was adjudged a great success. Our guest speaker, Wilf Knight FSI, stepping in at the last moment, provided us with a highly amusing insight of life policing the Metropolis. Following the AGM, Brian Cass, Managing Director of Huntingdon Life Sciences, who has been the object of abuse and attack by animal rights activists, was the well received Keynote Speaker.

The Council, which as the Board of Directors, governs the Institute had intended to appoint two additional members in 2002 and we were pleased to welcome Stuart Lowden FSI and Patricia Knight MSI. These two new Directors bring a wealth of experience to our deliberations and in particular represent the interests of the guarding and security systems industry.

Later in the year, Ian Johnson FSI joined the Council following the retirement of Andrew Seymour FSI. I would like to take this opportunity of publicly thanking Andrew for his work in setting up the Institute as well as his efforts in the Council. I would single out his input to our Ethics Policy and Disciplinary Procedures as being worthy of note. The General Council decided that it would be appropriate for a small gift to be presented to Andrew (pictured below with TSI Chairman Geoff Whitfield) to commemorate his service with the Institute. We also agreed that he should become our first Honorary Life Member, a new membership category that lies within the gift of the Council but which will not be awarded to more than two members in any one year. We have also created a Retired Member category, details of which can be obtained from the Registrar.

Members' evenings continued to be an important part of our calendar and this year we had with two extremely successful events. The first was at Avaya, (hosted by Wayne Wilcox MSI, where David Dickinson took time out from his busy first weeks as the new Chief Executive of the BSIA to speak to a well attended gathering. The second meeting took place in September, at the superb London Marriott Hotel County Hall, where Sir John Stevens, the Commissioner of the Metropolitan Police came to talk to a very full house – all the more surprising as there was a London Underground strike that day. The Commissioner, during his presentation, proposed areas of collaboration between the Institute and the Metropolitan Police. The General Council have endorsed this proposal and detailed discussions are taking place with the Commissioner and his staff to set up the infrastructure for this joint work. I will let you all have more information on this exciting initiative at the AGM.

The Validation Board has also seen change over the last year with the Chairmanship moving from Bill Wyllie FSI to Fred Wood FSI. The Board continues to carry out their vital role and do an outstanding job in ensuring that the standards of the Institute are maintained. I would like to thank both Bill and Fred and of course all the members of the Validation Board for their hard work, which is always freely given.

The Institute was established to represent the profession at the highest levels. We proposed in those early days in 1998 to do this by setting up an organisation for individual practitioners who could see that their personal goals were reflected in the aims and objectives of their organisation. This remains our mission. To achieve this we knew we would have to sign up the right people and to ensure that we had the backing of many of the major players . This has now been achieved and our second objective, to have an impact on areas of significant importance for the industry and profession, is also well underway. We are in detailed discussion with the Security Industry Authority on how we, as the leading UK professional security organisation, can assist them in their mission to improve standards in the industry. Further information on this will be provided as it occurs – and of course, as you will see mentioned elsewhere, we will hear directly from the Chair of SIA at our AGM.

Elsewhere, as some of you may be aware, the Institute is sponsoring a Working Party to set out objective performance standards for the guarding industry – involving providers, specifiers and end users and, most importantly, the security officer. The inaugural meeting of this Working Party which was set up under the co-ordination of Stuart Lowden FSyI took place on the 18th December under the Chairmanship of Mike Britnell. We wish them well in their deliberations.

To conclude on a lighter note; at the last validation board meeting of 2002 the election of Robert Knight in the grade of Associate was approved. Robert joins his Father and Mother, Fellow Wilf and Member Patricia as a member of the Institute. I wonder how many other professional organisations can boast such a trio ?

Geoff Whitfield FSyI
Chairman

Validation Board Chairman's Report **Frederick C Wood FSI**

I am delighted to have the opportunity in the yearbook to present the first of what I hope will become a regular feature on the Validation Board's activities.

Everyone who seeks admission to the Security Institute comes within the remit of the Validation Board. In fact for many members its output is probably viewed as the most significant part of TSI's increasingly diverse work. Then this should be so and for two good reasons. Firstly, because it is through validation alone that the appropriate level of membership for each applicant is determined. This applies equally to initial applications and subsequent requests for re-grading. Secondly, it is a firm belief in the validation process itself that underpins that important principle of a universally recognised qualification for the security professional which brought TSI into being some three years ago. I believe this principle to be the cornerstone for benefits the membership expects from TSI and this will continue to be the case for some time to come. Membership of TSI as a qualification is now acknowledged through the Directory of British Qualifications and some employers are beginning to notice the value the letters FSI, MSyI or ASyI bring to their organisation.

So how have we fared over the first three years? Well, we have successfully managed to validate some 240 applications and recommended to the General Council well over 200 candidates for admission to TSI in the grades of Fellow, Member or Associate. The Validation Board has also set a standard for entry that will undoubtedly serve TSI for many years to come. That is not to say we should become complacent about how we do things. Nor do we intend to let this happen. We certainly need to review some areas of our qualifying points system and perhaps take more account of the experience future applicants may have accumulated following career patterns other than Military or Police service. This is a particular hobbyhorse of mine - even with a lifelong career in the military and central government sectors - and I plan to do something to harmonise weightings in this particular category over the next 12 months. We can also look a little harder at how we evaluate the many security courses that are available these days with a view to factoring more of them into the validation process. It has often been said that we should consider membership by examination. Admirable though it might be to go down this route it does present an number of issues. A core value of our institution has to be its ability to consider the training provided by other bodies - both vocational and academic - and its relevance to an applicants career profile through the validation process rather than compete with them as an examining body or training provider. We do, however, plan to look at this issue in more detail and formally report to the General Council.

Of the Validation Board itself, a particular strength is its composition - drawing as it does from leading figures within our profession. Most sectors are represented including academia and we have a healthy public/private balance. Furthermore, the Validation Board has ensured impartiality through the independent representation of external peer groups such as RSMF and SITO for example. Personally I am very pleased with the way the Validation Board has managed to retain continuity over this period given the pressures we all face in these uncertain times. I believe continuity is vital to the validation process because it ensures that important element of consistency of approach and I pay tribute to the 20 or so board members who give so freely of their valuable time to do this important work. I would like to give a special mention to Bill Wyllie who preceded me and who as chairman through most of our genesis years set the very high standards by which the Validation Board continues to operate.

Frederick C Wood
Chairman

RESEARCHING SECURITY

Katie Keetley M.Phil and Dr Martin Gill FSI

The research record of the security industry is not strong. Typically companies have not taken the time to commission independent studies and the research that has been undertaken has often not been carried out by trained researchers, worse still, some studies have been conducted to 'prove' that a particular investment was justified. Thus the 'body of knowledge' on which security is based has lacked rigorous development, and it is no wonder so many should dispute, justifiably, that security as presently constructed is anything like a profession.

However, there is some optimism that things will change. The 'Security Journal' bristles with the best papers available and they are constantly improving. More good evaluations are being printed, and a new independent research consultancy has formed, with a University base, which is specialising in security research. After introducing the company, we will go on to highlight some of the projects currently underway.

Perpetuity Research and Consultancy International (PRCI) is an independent research and consultancy firm that is partly owned by the University of Leicester, and was officially launched in October 2002 by HRH Prince Michael of Kent. PRCI is led by Professor Martin Gill, who remains a Professor at the University's Scarman Centre, and involves a range of leading researchers and consultants who are experts in the field of crime, risk and security. PRCI specialises in providing the essential bridge between theory and practice, and is strongly committed to using research to create new and innovative solutions to crime, risk and security problems.

PRCI is presently engaged in a wide range of research and consultancy projects which precisely incorporate the above principles. One of these is a study into shop theft, looking at how thieves are able to circumvent security measures. The main method of research in this case involves attaching a pinhole camera to shop thieves as they simulate thefts 'on camera' in a variety of different settings and contexts. Once the recording part of the research is complete, the shop thief discusses the findings, offering unique insights. This includes pointing out each security weakness, explaining how they were able to exploit it, and also highlighting any security measures that would have been successful as a deterrent. The study is sponsored by major retailers, and the findings will be used to produce a video that will help them to prevent shop theft.

One area in which PRCI is being involved in more and more is that of developing strategies. The most prominent study in this area is that of developing a sector skills strategy for the security industry. Now that the Private Security Industry Act has been passed and licensing for some parts of the security industry will be mandatory, the new Security Industry Authority has commissioned PRCI to make recommendations for the development of a skills strategy for the security sector. This will involve conducting a full impact analysis of the costs and benefits of implementing the Private Security Industry Act.

One of the main aspects of this research is to review all relevant submissions made to the Home Office and the SIA in recent times and to consult widely within the industry. This includes: defining the scale and scope of the security sector, specifying the impact of licensing on organisations in terms of business opportunities and costs, defining skills and workforce development plans, and finally proposing structures and sources of funding to deliver the sector skills strategy. In order to make sure this study is representative of the entire scope of the industry, views are being sought, both through questionnaires and interviews, from employees, employers and trade associations, end users, industry experts, and other strategic partners such as the police, custodial and courts services. The findings of this initial phase of the research will then be used to inform the SIA before they announce the final licensing criteria.

One other strategy development project involving PRCI is the development of a five year neighbourhood strategy for a City Council. A recent trend in crime prevention has been to focus more on tackling crime at the neighbourhood level, giving the communities themselves the skills needed to create a safer living environment. One City Council set up a pioneering partnership initiative to tackle crime and disorder in a high-crime neighbourhood. Following the success of this pilot project, three

further 'Neighbourhood Safety Projects' were initiated. As a result of this, the City Council is concerned that this may result in displacement, and the creation of other crime 'hot spot' areas. PRCI have therefore been commissioned to recommend ways of continuing these projects and in particular to assist in the formulation of a five year Neighbourhood Safety Strategy.

This strategy will deal with a number of issues, including: responding to any displacement initiated by the projects, identifying and dealing with new "hot spots", determining whether, how or when to move from projects targeted to specific neighbourhoods into a city-wide programme, and assessing other methods such as roving neighbourhood Safety Teams. This project involves the collection of views through focus groups and interviews, which assists in the development of a good rapport with key people involved in the entire development, implementation, management and monitoring of local arrangements as well as those best placed to respond to the draft strategy.

One other context in which PRCI is researching to inform a National plan is in the area of violence and indiscipline in schools. PRCI are carrying out a 'scoping' study on behalf of the NASUWT, designed to inform a national plan to develop a comprehensive research programme on violence and disruption in schools. Violence is now viewed by many in the UK as a contemporary crisis, which is beginning to reflect the situation in the US. One major issue of concern is that violence is now transcending gender, class and racial boundaries. This has certain implications for schools, as teachers are having less time to teach, due to the amount of time absorbed by discipline issues. In some cases this has led to increased staff turnover: turning the violence problem into an education problem.

When considering any form of youth violence, it is important to take into account the wider context in which the violence occurs. The starting point of this research is therefore that what happens in school is influenced by what happens outside school, at home, and in the community. The main aims of this study are therefore to identify the problems being experienced, where and by whom, and the current strategies used to deal with these problems. This includes: identifying existing policies and research (at both Government and local level), strategies and initiatives developed to deal with the problem, and assessing the situation in European countries and the United States. Part of this research is to provide a review of the relevant documentation, identifying where the research is already robust, and where the areas for future research lie. This is supplemented with the results of a qualitative survey of head teachers, interviews with members of the key organisations, and focus groups both with teachers and pupils.

We are also looking at the cases of false alarms. This has been a major bone of contention for years, but until now there has been no serious attempt to look at the causes. The findings from this research will offer the basis for a more informed strategy later.

On another level, PRCI is also involved in a variety of evaluation studies. One of these is an evaluation that aims to find out more about how radio links can help improve communication in a neighbourhood watch area, and to assess other practical benefits of the systems. This main method of research in this study is the comparison of two tower blocks, one which uses radios and one which does not. One other use of evaluation is to assess the experience of reporting crimes to the various agencies involved. For example, PRCI are carrying out a Victim Satisfaction Survey on behalf of a local Borough Council. This involves a survey of all those who have reported racist incidents to any of the major agencies involved (including the Police and Victim Support), and follow-up in depth interviews. The findings of this research will then be used to assess the processes used by each agency when a racist incident is reported, and to provide recommendations for best practice. We are also conducting two separate studies of the effectiveness of CCTV, an area where promise is high, but evidence is in short supply.

Summary

So despite the traditional intellectual vacuum in security, there is positive evidence to suggest things are beginning to change. All the above studies – and these are merely examples – will add to the body of knowledge, and equip practitioners and policy makers, those at the sharp end, with new tools to tackle both emerging and traditional problems.

Professor Martin Gill

Martin Gill is the Director of PRCI. He is an expert in the field of crime, security and policing and has published 9 books, and over 50 journal articles. Martin has a wide range of experience in relation to security, the fear of crime, and crime prevention and is presently involved in a range of research projects.

Martin is a fellow of the Security Institute, a member of the Risk and Security Management Forum, the Security Guild, the ASIS International Business Strategies Council, an overseas representative on the ASIS Academic Programs Committee and the ASIS Security Body of Knowledge Task Force. He is also a co-editor of the Security Journal and founding editor of Risk Management: an International Journal.

Katie Keetley

Katie Keetley is a researcher who works closely with Professor Martin Gill at PRCI. She is a graduate of the University of Lancaster, and holds an M.Phil in Criminological Research from the University of Cambridge.

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PRIVACY LAWS

Chris Brogan, MA FSyI

Introduction

There is a well-known legal adage – “The unforeseen consequences of legislation far outweigh the foreseen consequences” and I feel never more appropriately than with the privacy laws. I have often said that the privacy laws are the most complex piece of legislation we have ever been faced with, and unfortunately we do not have Lord Denning with us today to provide us with his clarity of thought.

In the following paragraphs I do not propose to de-mystify these laws with the clarity of my thought. Rather, I think I am going to muddy the waters even further by perhaps posing questions to you that you might not yet have considered.

There are a number of privacy laws, and I think it is dangerous for individuals to separate them, as they all tend to slot into one another, some of them even in a contradictory manner.

Data Protection Act

Security is a people business and as such requires us to process their personal details. The Data Protection Act governs how those personal details will be processed. Failure to comply with those conditions could, in some instances, be a criminal offence.

The Act came into force on 1st March 2000. On that date, if you or your organisation were processing personal data, you were required to notify the Information Commissioner that you were doing so, and how you were processing it. On 28th February 2000 you were not required to notify the Information Commissioner. Therefore, at the stroke of midnight your non-registration, despite the fact you may have been complying with BS7799, meant that you were committing a criminal act. Non-notification is a strict liability offence. (Strict liability – [Def.] Liability that does not depend on actual negligence or intent to harm, but that is based on the breach of an absolute duty.)

No one is exempt from this legislation, no matter what they may say. Some of their processing may be exempt, and this is something that confuses a great number of organisations. The Security Service (MI5) notified the Information Commissioner they were processing personal data on 30th October 2000. The Secret Intelligence Service (MI6) notified on 20th April 2001. Government Headquarters (GCHQ) notified on 6th March 2000. If our state security organisations are so obliged then I am suggesting that you and/or your organisation also should notify the Information Commissioner.

Freedom of Information

When I lecture to security staff on Freedom of Information, they normally respond by saying that they are not public authorities and as such are not caught within the Act. But consider the following.

One of the duties of security is to protect the assets of the company. One of the key assets is likely to be information. When a company tenders for a contract with a public authority, they impart a great deal of confidential information on the tender document. Imagine your company has submitted such a tender and I am engaged by a rival company to see what details I can obtain regarding that tender. I exercise my right under the Freedom of Information Act to obtain from the public authority the information they are holding relating to this matter. There are clauses within the Freedom of Information Act which protect confidential information. However, one person's definition of what is confidential is not necessarily another's. Would you be happy to rely on a public authority official deciding whether the information your company has provided is sensitive or not? Even if you could agree with them as to what was sensitive, could you be certain that when I, the corporate investigator, make my access request and view the documentation, I am not also able to persuade them to let me have a look at what was agreed was confidential? I would suggest that the clerk who provides me with the documentation is quite junior and perhaps not as streetwise as you would wish for someone who is protecting your company secrets.

You might like to visit the department in your organisation that puts in these tender documents. Get them to assess what they would consider to be confidential information and compare it with your own assessment. Then put your industrial spy's head on and look at it from the opposition's perspective.

Regulation of Investigatory Powers Act (RIPA)

Here we have yet another Act where people tell me it only relates to public authorities, but can I suggest you look at it a little more closely. RIPA deals with the carrying out of surveillance, use of covert human intelligence sources, and the interception of communications – activities that most experienced security managers have been involved with at least once in their career.

The Information Commissioner has, on more than one occasion, stated that under no circumstances whatsoever can you conduct a covert surveillance unless you have specifically identified a crime that has taken place. This seems to rule out covert surveillance on malingerers. To conduct covert surveillance for the investigation of a crime requires compliance with RIPA, which poses some problems to the security manager, who is going to need to obtain authorisation before conducting this surveillance. If the Act only relates to a public authority, and the Data Protection Act will not allow a non-public authority to conduct covert surveillance, to my mind it leaves the security manager with only one way to deal with it, and that is to report their suspicions to the police. The police are over-worked and under-staffed and are more than likely to respond by saying “get us the evidence that a crime is taking place and we will come and investigate it”. You are left with the dilemma that the Data Protection Act will not allow you to get the evidence in the manner that you feel is fit and proper, i.e. surveillance. The police will not help until such time as you get sufficient evidence.

Human Rights

This is where I feel all the rest could prove the most problematic. You have fulfilled your security role. The culprits have been charged and brought to trial or dismissed, and now they have their day in court or at the tribunal. They are able to demonstrate that you breached one, if not all, of the above pieces of legislation and their lawyer develops the argument that there has been a breach of:-

1. Article 8 - Respect for a person's privacy;
2. Article 6 - The right to a fair trial.

Human Rights once again is a piece of legislation that only applies to public authorities. However, a tribunal and a court are public authorities and as such would have to rule in accordance with Human Rights. The invasion of privacy could be the covert surveillance that was not properly authorised. That could also be an Article 6 breach – Information inequitably gathered – together with other breaches of the above statutes. The court is then requested either to throw out the case or exclude the evidence that was gathered in breach of the above legislation.

Private Security Industry Act

This is not part of privacy law, but worth considering all the same.

We have heard and read an awful lot about this Act. We all know that if we are in-house security then we do not have to obtain the requisite licence. How many of you work for large organisations which in turn have associate and subsidiary companies? You may well work for one of those subsidiary companies which in turn provides security services to the rest of the group, as well as to the tenants within your multi-storey building. Your time will be billed out by the subsidiary to the various companies within the group. The security services will be included in the contractual agreement with the tenants. How is that different from an external company providing similar services for which they need to be licensed? The company you work for is a separate legal entity from the associate and parent company, and certainly from the tenants. You are providing a licensable service for reward. Failure to obtain a licence when required to do so is a criminal offence.

May I suggest it might be a good idea to review this legislation from the perspective that you might not be classed as internal security. If I am right in my suggestion, you are probably breaching the 1st Principle of Data Protection – Personal data must be fairly and lawfully processed. You are not

processing it lawfully because you need a licence to perform that particular security function. You do not have one.

Last year at an ASIS UK Chapter seminar Richard Childs, Assistant Chief Constable at Lincolnshire, gave yet another excellent challenging presentation. Richard listed some of the conditions that we in the security industry are going to have to fulfil if we want to belong to the police family. Bill Wyllie, the Chapter Chairman, challenged Richard on this statement and said that he for one did not wish to belong to the police family. In an article that Richard wrote some time later, I noticed that he had taken on board this comment. In view of what I have outlined above, let me propose yet another reason why we might not want to belong to this family.

The Association of Chief Police Officers have a Data Protection policy. In that policy they state that where an investigating officer obtains information from an organisation such as yours and they find the organisation has not notified the Information Commissioner that they are processing personal data, then the investigating officer must report that to the Force Data Protection Officer. The Force Data Protection Officer must in turn report the matter to the Information Commissioner, who will then take whatever action is necessary. They do not state in the ACPO policy document whether this reporting will take place where there is just a breach of the Data Protection Act that is not a criminal offence. If they apply this policy, would they also apply it to an organisation that has mistakenly not licensed its security team under the Private Security Industry Act? Could it extend to notifying the surveillance commissioners if there was an inadvertent breach of the Regulation of Investigatory Powers Act?

The above is just a brief excursion into a small number of statutes that affect us in the security industry, before we even begin to perform our core business. If we successfully clear these hurdles, there is then a myriad of legislation before us that could get us into even deeper trouble.

I seem to recall someone saying: “Education is so expensive. What is the price of ignorance?”

Chris Brogan is a Fellow of the Institute and serves on the Validation Board. He has been Managing Director of Security International, a leading corporate investigations consultancy since 1977.

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The Institute, Its Origins and its Aims and Objectives

The Security Institute is an independent body set up in 1999 by a group of working security practitioners to promote a proper understanding of security and professionalism. Central to this vision is the objective of raising the profile of the security profession and those who practice it in the eyes of those who come into contact with it. The Institute is intended to provide a 'home' for all those who wish to advance standards and aspire to true professional status.

Contrary to received wisdom, today's security practitioners come from very diverse backgrounds. Their expertise, experience and qualifications need to be recognised as a resource which will be available to advance the interests of those working in security, their employers and the community as a whole.

The Security Institute offers objective validation of an individual's experience, qualifications and expertise. It is the only organisation which will have the necessary authority to promote the interests of the profession and will be the main focus of action to ensure that employer's organisations and related professional groups are provided with reliable information on the value of employing professionally-qualified staff.

Through the application and validation process members are assigned to a tier of membership appropriate to their particular needs. The security professional's employer can then determine easily and swiftly the relative merits of candidates for a specific post.

Each individual practitioner joining the Institute brings his or her own unique blend of achievement and expertise and adds to the strength and authority of the organisation, helping to further both the aims and objectives of the Institute and the profession as a whole.

Aims and Objectives of the Institute

- To promote wider acknowledgement of the contributions of the security profession in the fields of corporate security, asset protection, community safety in public service, industry and commerce.
- To encourage and develop the highest standards of training and education for the long term benefit of the profession and those it serves.
- To become universally recognised as the leading professional organisation in the field.
- To define best practice in security management and to develop a code of ethics for the profession.

Many people have become involved directly or indirectly with security management in recent years. An increasing number of these are drawn from outside the industry's traditional constituencies of former police or service personnel. All share a desire to improve and enhance the reputation of their new profession.

The Security Institute will, by its influence and activities, enhance the efforts of individuals and ensure that its members who are committed to raising standards and developing the profession are properly heard. The Council of the Institute has also set out its intentions to seek Chartered status for the Institute.

Constitution and Articles of Association

The Security Institute is registered under the Companies Acts 1985 as a private limited company which is limited by guarantee. The Institute is governed by a Council of senior industry figures representing a wide range of interests. The Council provide an Appeals and Ethics Committee whose rulings in respect of all matters concerning membership is final.

Applications for membership are considered by a Validation Board which at any one time must consist of at least 12 but not more than 16 members. Both the Council and the Board represent all the interest groups within the profession including academia, the BSIA, corporate security management,

government departments, RSMF, security consultancy, security service providers, SITO and other organisations.

At each AGM one third of the Council retire - retiring members are eligible for re-election as is any member in good standing who offers him/herself for this office.

The Institute offers a range of grades of membership:

- **Fellow**
- **Member**
- **Associate**

- In addition, the Council of the Institute may create two other types of member:
- An **Honorary Fellowship** may be bestowed on an individual who has made an outstanding contribution to the enhancement of security, criminal justice, law enforcement, security education or risk management and who currently serves in an appropriate organisation within the public or private sector. Honorary Fellows will be non-voting members and will be exempt from paying subscriptions.
- **Retired Membership** may be approved for existing members of the Institute (of any grade) who retire from full time employment and have attained the age of 55 years. This category is available solely at the discretion of the Council and, if approved, the member (on payment of a single subscription of £100) will remain on the rolls of the Institute for life. This category of membership carries full voting rights.

Membership Benefits

Those who join the Security Institute benefit from having an independent and objective validation of their status as a security professional. Whether qualified by academic achievement or experience in a security management position, employers and others will have a benchmark against which to judge the merits of an individual. Managers themselves will enjoy the credibility and recognition long accorded to their counterparts in other professions and have their status and accomplishments acknowledged.

Members and Fellows of the Institute are able to introduce professional approaches to matters affecting the industry and promote 'best practice' solutions to common problems. The Institute provides a powerful voice for the security manager and ensures that the needs of the professional are recognised by employers, human resources professionals, the Government and the wider security industry.

Members in the Associate category (which includes those studying full time for a degree in a security-related discipline) are encouraged to progress to the higher grades and participate fully in the Institute's activities.

All members of the Institute are able to benefit from the networking opportunities offered by their professional organisation and exchange ideas, information and intelligence.

The Institute is the forum for individual security professionals to explore ideas, access information and directly and indirectly influence the development of their chosen profession.

Employers and Security

The role of security management within the public and private sectors has changed dramatically over the past 20 years and is still evolving. Increasing emphasis on public/private partnerships also means that traditional approaches to public law enforcement and private asset protection are frequently blurred. It is, however, clear that businesses and government now attach greater value and importance to a properly managed security function. This means that employers need to be able to evaluate their security personnel needs and judge the relative merits of candidates in much the same way as they do in other areas of employment involving such groups of professionals as accountants or lawyers.

The Institute intends to ensure that major employers and their representative bodies are made fully aware of the benefits of employing a security professional who has been validated by the Institute's unique processes.

There remain a number of organisations not yet convinced of the potential benefits of employing professionals in the security role. The Security Institute offers such employers the opportunity to explore ways in which security best practice can be applied to their activities and the ways in which a professional security manager can add value to their enterprise. Just as no employer would consider employing an accountant without appropriate professional training the Institute is confident that it can educate organisations to regard the Security Institute's approach to individual validation as equally essential.

Projects

The Institute is currently supporting two projects:

Security Guarding Standards

The Institute has sponsored the setting up of a project to set out objective standards for security guarding operations. A working party, independently chaired by Michael Britnell, Head of Security for Johnson Controls, will research and, in due course, define realistic and achievable standards of best practice within this key sector of the industry.

Participants include both members and non members of the Institute. In addition, three BSIA member companies representing a cross-section of the security guarding industry will be actively involved in the development of the standard. The Council sponsor for the project is Stuart Lowden FSyI to whom all enquiries about the project should be directed.

Security Education

Council member Mike Hoare FSyI is undertaking long term research into the educational needs of security practitioners at management level and is working in collaboration with a number of higher education providers and the Risk and Security Management Forum

The Security Institute and its Structure

Council of the Security Institute and Directors

Geoff Whitfield FSyI (Chairman)
Nigel Churton MBE FSyI
Ian Johnson FSyI
Stewart Kidd FSyI (also Registrar and Secretary)
Patricia Knight MSyI
Stuart Lowden FSyI
Chris Smith FSyI
Frederick Wood FSyI (Chairman, Validation Board)
Bill Wyllie FSyI (Deputy Chairman)

The undernoted is not a Director but is in attendance at Council meetings:
Honorary Treasurer: Ollie Wells MSyI

Finance and Audit Committee

Nigel Churton MBE, Chairman
Chris Smith

AUDIT COMMITTEE

1.The purpose of the Audit Committee is to ensure that:

- the annual/interim results and reports of the Company are in line with the Institute's policies and records; and
- proper and effective financial control is maintained and legal and ethical standards are in place at all levels within the Institute
- that the Institute complies fully with all reporting requirements under the Companies Acts

2.The members shall be non-executive directors and the Committee shall have a minimum membership of two.

3.The Chairman will be nominated at each meeting.

4.The quorum shall be two.

5.The Committee shall meet not less than twice in each accounting period of the Institute.

6.The responsibilities of the Committee shall include:

- specific responsibility for the review of the Institute's annual/interim results and to report to the Council thereon;
- consideration of the appointment of external auditors of the Institute, the audit fee and any questions of resignation or dismissal;
- consideration and discussion with the external auditors of the nature and scope of their audit and consideration of matters arising from their audit;
- consideration of the management letter from the Institute's auditors, review of the response to the management letter and obtaining satisfaction that all matters are properly and rigourously addressed;
- consideration of proposed changes in accounting policies;
- consideration of the impact of changes in accounting standards;
- review of the Institute's internal control systems.

7.The Committee shall have a discussion with the auditors as least once a year without the Institute's Treasurer or the Registrar and Secretary present to ensure that there are no unresolved issues of concern.

Professional Validation Board

1. The Validation Board is charged by the Council with the task of reviewing all applications for membership and ensuring that:

- The application has been correctly completed and processed
- That the applicant is a fit and proper person to be awarded membership of the Institute
- That the applicant be allocated into the most appropriate category of membership

2. For the board to consider applications at least 12 members must be convened - members are appointed by the Council in their personal capacity and need not be members of the Institute. The Board must at all times maintain a proper balance of security sector interests and must include in its number at least one person from each of the following groups:

- Government
- Security Practitioners working in Industry and Commerce
- Public Sector
- Security Service Providers
- Academia
- Security Consultants

3. The membership of the Validation Board at 1 December 2002 was:

Fred Wood	DLO/MoD (Chairman)
John Branscombe	Camelot Group
Mike Bluestone	BSB Group
Chris Brogan	Security International Ltd
David Burrill	British American Tobacco plc
Doug Cook	T Mobile
Stefan Hay	Security Industry Training Organisation
Prof Martin Gill	Perpetuity Research and Consultancy International
Ian Johnson	Ian Johnson Associates Ltd
Patricia Knight	Receptors Security Systems (UK) Ltd
Stuart Lowden	Wilson James Ltd
William Mountain	Control Risks Group Ltd
Steve McDonald	MoD/CB(S&S)
Rick McConnell,	Kraft International
Mike McLaughlin	Rolls Royce plc
David Pritchard	Resolution Security Ltd
John Purnell	Tesco plc
Chris Smith	HSBC
John Smith	Prudential Group plc
Geoff Tinker	Inland Revenue
Geoff Whitfield	Geoff Whitfield Consulting (<i>ex officio</i>)
Wayne Wilcox	
Bill Wyllie	Bank of England (past Chairman)
Stewart Kidd	(Secretary to the Board)

Professional Ethics Committee

Nigel Churton MBE
Vacancy

Code of Ethics and Discipline

ETHICAL RULES AND PROCEDURES FOR MEMBERS

1. Any security organisation must operate the highest ethical values to engender trust in its customers and staff. Because of the high profile of the security industry, any failure in ethical standards by a security organisation or individual practitioner will reflect adversely on the security profession as a whole.
2. The Security Institute, as the principle professional body for the security management discipline, requires its members to maintain the highest ethical standards and behaviour, so that those standards are transferred into the profession as a whole and so that the good name and standing of Institute is maintained. In complying with this code of practice, members may sometimes find that the standards appear contrary to their personal self-interest; this document therefore intended to act as a guide to members in the identification of occasions when they might be at risk of failing to recognise or conform to the required standards of conduct.
3. It is not practicable or possible to establish ethical requirements that will apply to all situations and circumstances that members may encounter. Every situation depends on its own context and if members are in doubt as to their correct course of action, they should contact the Ethics Committee of the Institute or obtain appropriate legal advice.

ETHICAL RULES AND PROCEDURES

4. Members of the Institute, consequent upon their election, are expected and required to follow the ethical rules and procedures set out below.
5. Members should behave with integrity in all professional and business relationships. Integrity implies not merely honesty but also fair dealing and truthfulness.
 - a. While employed, members should observe the terms of their employment, however such terms or conditions of employment cannot require members to be implicated in any dishonest transaction. The following principles must be observed at all times:
 - Where encouraged or instructed to engage in any activity that is unlawful, members are entitled and required to decline.
 - If a member becomes aware that his or her employers have committed an unlawful act, every effort should be made to persuade the employer not to continue the unlawful activity and to rectify the matter.
 - If an employee would feel uncomfortable about defending an action or activity in open court or to the press, then it is likely that such action should be avoided on ethical grounds.
 - b. Members are required to conduct their business in accordance with the laws of the United Kingdom and, when overseas, in accordance with the laws of the host country.
 - c. Members in practice overseas or working overseas, are required to comply with local laws and should, in a country in which the profession is controlled by a reputable body, adhere to any local ethical guidance and good practice, even though to do so may not be strictly in accordance with these rules and procedures.
 - d. Members working in a country in which the profession is not so guided or controlled should follow the guidance of the Institute unless the well established and generally accepted legally worked practice of local reputable firms is to the contrary.

6. Members should carry out their professional work with due skill, care, diligence and expedition, and with proper regard for the technical and professional standards expected of them as Institute members.

a. In agreeing to carry out professional work, members imply they have the level of competence to perform those services and that their knowledge, skill and experience will be applied with reasonable care and diligence.

b. Members should not accept or perform work that they are not competent to undertake unless they obtain such advice and assistance from a suitably qualified person to enable them to carry out the work in a competent and professional manner.

c. Members should conduct themselves with courtesy and consideration towards all with whom they come into contact during the course of performing their work.

7. Members should strive for objectivity in all professional and business judgements.

a. Conflicts of interest have an important bearing on objectivity and independence, and could be relevant where there is any relationship or situation affecting a member or firm, or any business or other interest held by the member or firm, which may threaten or appear to threaten objectivity. The member concerned should consider the possible need to disclose the relationship, situation or interest to the affected parties.

b. A self-interest threat to the objectivity of a member or firm will arise where there is or is likely to be a conflict of interest between a firm and its client. If it cannot be seen by both the member and the client that any conflict can be managed with appropriate safeguards, the member should refuse or discontinue the assignment as speedily as possible.

c. A self-interest may arise or be seen to arise where the interests of two or more clients are in conflict. There is, however, nothing improper in a member having two or more clients whose interests may potentially be in conflict with each other, as long as the activities of the member's business are managed so as to avoid the work on behalf of one client adversely affecting that on behalf of another. Where a member believes that the situation can be managed, appropriate and adequate disclosure should be made to the parties concerned, together with details of any proposed safeguards to preserve confidentiality and manage such conflict.

d. The public interest should be a factor that all members should bear in mind when accepting any assignment or appointment.

e. Members should be aware of the difficulties which may arise from the offer or acceptance of any gift, favour or hospitality that may be intended to influence the recipient or which could be interpreted by a reasonable person in full possession of the facts as likely to have that effect.

f. Any report for which a member is responsible, whether it bears his or her signature or not, should be prepared with integrity and objectivity. This means, for example, that while a report may properly present one side of a case and may present that case to its best advantage, the report should be accurate, truthful and, within its scope, both complete and balanced. It should not rely on ambiguities or half-truths, but should be objectively justifiable and should not be based on unreasonable assumptions.

g. A member engaging an individual or firm to undertake security work on behalf of a client should ascertain that the individual or firm complies with the ethical standards of the Institute.

8. Members operating as consultants or as partners or principals in companies offering security services shall be required to comply with this code of ethics and in addition, should operate their businesses to the highest ethical standards.

- a. The business of a member should be so conducted that a client or potential client cannot mistake it for any other firm or business.
- b. A member should not enter into arrangements to provide services to clients of another firm unless satisfied that the requesting firm's professional work is in accordance with ethical standards governing members of the Institute.
- c. A member must not make derogatory references to or unfavourable comparisons with the services of other Institute members or their employers.
- d. The name adopted by a member for his practice or for a business must not mislead potential customers or others.

9. Members are required to maintain complete confidentiality about their dealings with customers, unless specifically authorised to reveal information by the individual customers involved or there is a legal requirement or professional duty to disclose information.

- a. Members acquiring or receiving confidential information in the course of their professional work should neither use nor appear to use that information for their personal advantage or the advantage of a third party.
- b. When members change their employment they are entitled to use the experience gained in their previous employment but not confidential information of any description acquired or received by them in the course of the previous employment.
- c. Members are reminded that in certain circumstances it may be a criminal act to use confidential information for an improper purpose.

DISCIPLINARY PROCESS

10. If the Institute comes to learn that a member has or may have brought the Institute or the security profession or industry into disrepute, whether through business or personal actions, the matter will be considered by the Ethics Committee of the Institute. If the Committee considers the matter to be of such seriousness it may require the member and other appropriate persons to appear before it. The Committee, having heard the details of the matter, may recommend to the Council that the member should be:

- Struck off the Roll of Members of the Institute, and members of the Institute and others informed accordingly.
- Subject to a financial penalty not exceeding £10,000 or such lesser sum as the Committee considers appropriate.
- Receive a reprimand about his or her conduct, with a warning that any further unethical action will lead to a greater penalty.

11. A member asked to appear before the Ethics Committee of the Institute may ask to be accompanied by a friend or advisor save that the advisor may not address the committee directly unless the Chairman of the Committee shall agree to this.

12. Any appeal against a decision of the Ethics Committee must be submitted to the Secretary and Registrar of the Institute in writing within seven days of the delivery of the decision to the member.

13. Should the Council of the Institute consider that there are grounds for hearing an appeal the

Chairman of the Council, the Chairman of the Validation Board and one other Council member shall convene to hear the appeal. The appellant may be assisted as in (11) above.

14. The decision of the Appeal Committee shall be final.

PUBLIC ANNOUNCEMENTS ABOUT DISCIPLINARY PROCESS

15. The Institute regards the maintenance of the highest professional standards as its most important function and considers that protection of the public good to be an objective for which it should strive. It follows that when a member is adjudged to have failed to maintain such standards it may be in the public interest for this judgement to be promulgated widely.

16. The following information applies to any announcement under the disciplinary process of the Institute concerning the affairs of a member, whether the member is named in the announcement or not.

17. In order to comply with the rules of the Institute, any public announcement about a disciplinary process:

a. Must be confined to the consideration of the relevant Committee of the Institute of either any matter relating to or connected with the carrying out by the Institute of functions assumed by it or of any complaint about a member or company employing a member or a company managed or directed by a member,

and

b. Must be or involve a matter of public concern.

18. What amounts to a matter of public concern is largely subjective and a matter for judgement at the time, but the following will always be a matter of public concern:

a. The collapse, with substantial loss of funds, of a listed or other public interest company or public body.

b. Unlawful activity by a member or which has come to public notice, whether in the United Kingdom or overseas whether resulting in a criminal conviction or not.

c. Any other matter in which the conduct of a member is the subject of criticism from an official body or gives rise to widespread critical comment.

d. Except where it is insubstantial, unsupported by evidence or manifestly unsound any complaint in which a member of the Board of the Institute is personally concerned or any complaint that the Institute or any of its officers, committees or officials has acted corruptly, improperly or negligently.

19. No announcement will name or otherwise identify a member unless this is necessary or desirable in order to maintain public confidence in the Institute, its members or the security discipline. It may be necessary or desirable to name a member or the name of a member's company or employer:

a. Where failure to do so would defeat the purpose of the announcement (for example, because it would not be possible to relate the announcement to the subject of the public concern);

or

b. Where the name is already a matter of public knowledge.

20. Save where urgent action is desirable to maintain confidence in the profession or the Institute or its members, any member to be named in an announcement will be given, not less than 48 hours before the promulgation of the announcement, a copy of the announcement.

21. Any announcement or other statement promulgated by the Institute will be accompanied by a include a section briefly describing this code and the disciplinary arrangements of the Institute.

22. Once an announcement has been made, no further statement will be made prior to the conclusion of any investigation, save:

a. In explanation of the procedures of the Institute following a finding of not proved;

or:

b. When an appeal against a finding is upheld;

or:

c. Unless circumstances change in such a way as to make the original announcement incorrect or misleading.

23. All members of the Institute shall be required to sign a declaration undertaking to abide by this code of practice.

Institute Membership (as at 1 June 2003)

By Employment Category and Membership Number

Academics/Universities

153	Gill, M, Prof.	University of Leicester
060	Manunta, G,Dr	SRSI, Rome

Commerce/Finance/Insurance

198	Anscomb, D	Abbey National plc
039	Bennett, IM	Capital One plc
223	Bartlett, B	Societe Generale
114	Carlsson, H	Scandia Group
023	Connor, B	Capital One plc
150	Davis, K	Group 4 Falck Reinsurance
047	Doyle, K	Capital One plc
232	Glover, A	Deutsche Bank AG
057	Keets, M	Prudential plc
228	Lau, D	Deutsche Bank AG
098	McDermott, P D	St Pauls Syndicate Management
221	Murray, G	Deutsche Bank AG
007	Smith, C	HSBC
002	Smith, J	Prudential plc
081	Stanbrook, C	Fidelity Investments

Consultants

005	Almonds.JH	Six-P Security
020	Bluestone, M	BSB Group
120	Braes, BM,	Strategic Security Solutions International Ltd
080	Bowles, MJ	MJ and J Bowles
021	Braziel, C	Griffin IT Management Ltd
152	Brown, S	BSB Group
075	Brunskill, B	Anite Public Sector
084	Churton, DNV	Control Risks Group Ltd
230	Cully, C	Greymans Ltd
218	Garrard, R	Arup Security Consulting
027	Gordon-Wilson, C	Security Consortium International
192	Gill, D J	Linx International
114	Grant, P	C Risk International (Pty) Ltd
012	Hack, T	Safeguard Security Consultants
203	Haddon, JJ	Arup Security
227	Hall, M	The Courtney Group
116	Harvey, P	CPH Consultants
076	Hoare, MA	MA & P Hoare
088	Holmes, K	Holmes Aviation Protection Consultants Ltd
054	Howgill, P	Pat Howgill Associates/Quest Ltd
029	Hughes, B	
006	Kidd, S	Loss Prevention Consultancy Ltd
217	King, J	Visor Consultants Ltd
058	Knights, R	Knights International Consultancy
183	Knights, WVR	Robert Gregory Associates
235	Krishnamoorthy, A	Commercial and Industrial Security Corp.
129	Johnson, IS	Ian Johnson Associates Ltd
149	Lamacraft, S	MITIE Managed Services Ltd
185	Layton, NG	Quest Ltd
008	Lord,D	ICTS UK Ltd
013	Mountain, W	Control Risks Group Ltd
195	O'Neill, M	Greymans Ltd

034	Potts, R	ArPee Services Ltd
202	Proffitt, J	BSB Training
118	Schofield, C	Proactive Sy Consultancy
089	Shanks, N	NSAI Ltd
234	Sixsmith, M	Middle East Research Group
154	Smith, S	BFBS Consultants
062	Smith, T	Pursuit Security International
001	Whitfield, G	Geoff Whitfield Consulting Ltd
158	Wilson, S	Control Risks Group Ltd
123	Wilcox, WP	wilcox-uk@attglobal.net
144	Wood, D	Blue Sky Strategy Consulting Ltd

Government

035	Axworthy, R	DT
038	Berti, S	DT
022	Boskett, P	UN
128	Bushell, IL	MoD
138	Castle, J MBE	MoD
042	Clarke, AJ	DT
194	Gunn, DCE	MoD
083	Hatton, CR	MoD
087	Hildage, AR	NATS
091	Horsfall, N	MoD
090	Jones, P	MoD
059	Linehan, L	DT
179	Leggat, JG	MoD
085	Macdonald, SJ	MoD
237	Malkin, P	Inland Revenue
189	Matthew, J	DT
030	Millard, R	UK Nirex
117	Moore, A	National Library of Scotland
061	Prior, J	DT
033	Tinker, GA	Inland Revenue
171	Webster, D	The Postal Services Commission
167	Wilkinson, T	QinetiQ
127	Wilson, A	The Post Office
071	Wood, F	MoD

Healthcare, Charities and Local Authorities

095	van der Bijl, N	North Bristol NHS Trust
166	Gardner, A	London Borough of Enfield
073	Purdey, G	Chesterfield and North Derbyshire NHS Trust
063	Walthall, F	Malcolm Sergeant Childrens' Cancer Charity

Independent Financial Authorities

104	Binding, T	Bank of England
180	Kaye, P	Bank of England
003	Wyllie, W	Bank of England

Industry

093	Ashton, D	Vantico plc
155	Allaway, R	GSK
037	Barker, P	Chevron/Texaco
014	Bradnum, K	GSK
107	Bourke, G	GSK
239	Britnell, M	Johnson Controls Ltd
191	Brown, ME	Alenia Marconi Systems Ltd
040	Buckley, J	AstraZeneca plc
094	Burrill, D	British American Tobacco

169	Carpenter, N	BP plc
157	Coften, O	GSK
045	Davies, C	GSK
078	Davies, L	BP plc
174	Davidson, S	The Boots Company plc
046	Dawkins, R	GSK
016	Dutton, C	GSK
019	Firmager, A	GSK
146	Gardiner, G	MBDA UK Ltd
050	Gibbons, P	GSK
051	Hall, SW	GSK
052	Hamilton, DC	GSK
068	Hill, G	Nortel Networks Ltd
053	Hinks, DC	GSK
135	Hopkins, P	British American Tobacco
102	Hotham, C	GSK
111	Hughes, C	British American Tobacco
133	Jackson, AR	Novartis
219	Jones, TC	Cisco Systems
233	Johnson, M	GSK
115	Leadbeater, S	Astra Zeneca plc
142	Lloyd, RR	Robert Brett and Sons Ltd
184	MacLeod, D	The Boots Company plc
172	Mathias, G	HLS Ltd
181	Mayes, D	GSK
242	Myres, C	Johnson Controls Ltd
103	Morris, J	British American Tobacco
145	McConnell, R	Kraft Foods International
015	Newman, J	GSK
092	Nicklin, R	Associated British Foods plc
017	Parcell, C	GSK
147	Pinkerton, RG	GSK
197	Smith, D	GSK
018	Symons, P	GSK
079	Trundley, W	GSK
101	Turver, E	GSK
121	Vanner, L	British American Tobacco
196	White, T	GSK

Police Forces

231	Alston, H	Essex Police
151	Barber, D	MoD Police
108	Collyer, G	Hampshire Constabulary
011	Diaz, R	Hong Kong Police
188	Hills, J	Essex Police
109	Llewellyn, D	Essex Police
113	Postlethwaite, S	Hampshire Constabulary
236	Scott, B	Metropolitan Police
177	Tyerman, G	Surrey Constabulary
125	White, BH	Hampshire Constabulary
173	Wyatt, J	Essex Police

Retailers

164	Bradford, C	Tesco Stores Ltd
162	Coulson, S	Tesco Stores Ltd
161	Davison, T	Tesco Stores Ltd
124	King, GC	Tesco plc
243	Holmes, D	Boots Retail

119	Lawrence, GM	Tesco plc
170	Pollock, G	Signet Group plc
100	Purnell, JF	Tesco plc
032	Sadler, I	John Lewis Partnership
163	Salkeld, A	Tesco Stores Ltd
165	Swan, P	Tesco Stores Ltd
160	Taylor, A	Tesco Stores Ltd
159	Titterton, F	Tesco Stores Ltd
143	Smyth, MD	Co-operative Group (CWS)Ltd

Security Service/Equipment Providers

241	Al-Saleh-Gerber, S	Al-Falak Middle East
134	Adams, S	BSIA
168	Bukowicki, G	Security Systems (FE) Ltd
097	Botwright, G R	Security Express (Pty)Ltd
122	Coppack, JH	Senate Security Services Ltd
066	Dawson-Moray, B	Wilson James Ltd
187	Dickinson, D	BSIA
193	Dunbar, IP	KK Security
211	Evans, D	Legion Security Services
132	Edwards, M	Ultimate Security Services Ltd
130	French, P	SSR Personnel Services Ltd
096	Fullerton, P	Group 4 Total Security Ltd
025	Gee, D	Security Plus Ltd
026	Giddy, G	Reliance Security Services Ltd
131	Hall, S	Ultimate Security Services Ltd
240	Hay, S	SITO
069	Hayes, R	Anchor Security Services Ltd
148	Herrald, GE	Gordon Herald Associates Ltd
074	Knight, P	Receptors Security Ltd
004	Lowden, S	Wilson James Ltd
106	Murphy, S	Ecovertfm Ltd
238	Neill, T	Reliance Security Services Ltd
105	O'Neill T	The Security Watchdog
222	Park, J	Security Systems (FE) Ltd
136	Prichard, D	Resolution Security Ltd
086	Riley, U	Euro Security Systems Ltd
176	Rugg, C	Reliance Security Svces
110	Williams, PA	Broadland Guarding Services

Services

010	Branscombe, J	Camelot Group
067	Date, C	Qatar Airways
229	Dodson, F	Ake Ltd
049	Elliott, SF	Spearhead Exhibitions Ltd
024	Flenley, R QPM	Canary Wharf plc
126	Hunter, A	Whitbread plc
055	Jack, I	IATA
056	Jordan-Hay, L	Camelot plc
137	Pottinger, M	Camelot plc
182	Riddiford, A	Brown & Root/Marshalls Aerospace
175	Williams, AM	Whitbread plc
072	Wood, M	SGS-SA

Telecommunications

139	Bentley, K	Oracle Corporation Ltd
043	Cook, D	T-Mobile
140	Daman, S	level 3 Communications Ltd
190	Gorham, Adrian	O2

207	Howland,CR	FML UK
178	Jones, DS	T-Mobile
099	Routledge, AW	Vodafone UK
186	Wrightson, M	Vodafone UK

Other Categories

028	Goulton, AJ
082	Gray, TC (Retired member)
031	Moore, RA (Retired member)
112	Seymour, A (Hon. Fellow)
064	Wells, O
077	Wiggins, C (Retired member)
065	Williamson, EC (Retired member)

Members by Alphabetical Listing and Grade (Initials, first name, surname and e mail address if available¹)

Honorary Fellow

A	Andrew	Seymour	andrew.seymour5@btinternet.com
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Fellows

J H	John	Almonds	jha-6p@talk21.com
P S	Paul	Barker	psbp@chevrontexaco.com
MJ	Michael	Britnell	michael.j.britnell@jci.com
C	Chris	Brogan	chrisbrogan@securitysi.com
B S	Bruno	Brunskill	bruno.brunskill@aniteps.com
D M	David	Burrill	david_burrill@bat.com
N J	Nigel	Carpenter	carpennj@bp.com
DNV	Nigel	Churton	nigel.churton@control-risks.com
P	Peter	French	pfrench@ssr-personnel.com
D	David	Evans	david.evans@legionsecurity.com
M	Martin	Gill	mg26@leicester.ac.uk
T C	Trevor	Gray	trevorcgray@aol.com
T A	Terry	Hack	
J J	John	Haddon	john.haddon@arup.com
M A	Michael	Hoare	mahoare@aol.com
K C	Ken	Holmes	ken.holmes@totalise.co.uk
P A C	Pat	Howgill	pathowgill@aol.com
B J	Brian	Hughes	hughesbri@msn.com
C B	Christopher	Hughes	cbhughes53@aol.com
I G	Iain	Jack	iain.jack@dial.pipex.com
I R	Ian	Jackson	astonhill@aol.com
I S	Ian	Johnson	ian.johnson@ija.co.uk
TC	Thomas	Jones	
M	Martin	Keets	martin.keets@prudential.co.uk
A S	Stewart	Kidd	info@risk-consultant.com
W V R	Wilf	Knight	wilf@rgaconsultants.co.uk
R	Robert	Knights	bobknightsaka@aol.com
A	Arunasalam	Krishnamoorthy	moorthy@cisco.com.sg
G M	Greg.	Lawrence	greg.lawrence@uk.tesco.com
J G	Jim	Leggat	
R D	David	Lord	david_uk@icts.co.uk
S D	Stuart	Lowden	sdl@wilsonjames.co.uk
S J	Stephen	Macdonald	

¹ Some members have asked that their e-mail address not be published.

G	Giovanni	Manunta	
GR	Richard	McConnell	richard.mcconnell2@btinternet.com
RA	Alec	Moore	alec.moore@ntlworld.com
RE	Roger	Nicklin	rnabf@compuserve.com
T	Terry	O'Neil	
J	Jessica	Park	
G	Graham	Pollock	graham@howatnicoll.com
D	David	Prichard	dprichard@resolution-security.com
JF	John	Purnell	john.f.purnell@uk.tesco.com
I	Ian	Sadler	iansadler@aol.com
N	Neil	Shanks	nelshanks@aol.com
ME	Mike	Sixsmith	mikesixsmith@onetel.net.uk
JA	John	Smith	johngpsy.smith@prudential.co.uk
C	Chris	Smith	chris.smith@db.com
W	Bill	Trundley	bill.x.trundley@gsk.com
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D	David	Marks	
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M	Merlin	Wrightson	
J	James	Wyatt	

Notes The following abbreviations are used in the membership lists

BSIA British Security Industry Association
DLO Defence Logistics Organisation
DT Department of Transport
GSK GlaxoSmithKline
IATA International Air Transport Association
HSBC Hong Kong and Shanghai Banking Corporation
MoD Ministry of Defence
NATS National Air Traffic Services
SRSI Security and Risk Studies Institute
UN United Nations
218 Garrad, Robert: Arup Security Consulting
232 Glover, Anthony: Deutsche Bank AG
227 Hall, Martyn: The Courtney Group
224 Hollanders, Bradley: Regent Group Ltd
221 Murray, Jeffrey: Deutsche Bank AG
226 Rowbotton, Grant: Arup Security Consulting
220 Williams, Mike: CDC Ltd

Calendar of Events 2003

Council Meetings

17 July at Ian Johnson Associates, Farnham, Surrey
2 October at Control Risks, Victoria
11 December at MoD HQ, London

Validation Board

17 July at Ian Johnson Associates, Farnham
2 October at Control Risks, Victoria
11 December at MOD HQ London

Evening Meetings

2 October: Church House (tbc). Guest speaker to be confirmed

Proposed Visit

The proposed visit has had to be cancelled.

Summary of Security-Related Standards²

British and European Standards

These are all obtainable from:

Customer Services

BSI

389 Chiswick High Road

London W4 4AL

020-8996-9001

On Line order line: <http://bsonline.techindex.co.uk> (NB no 'www')

BS EN 1047	Data Cabinets & Rooms
BS EN 1143	Safes & Strongrooms
BS EN 50130-5	Alarm systems, environmental tests
BS EN 50131	IDS (incorporating BS 4737, 6799, 7042)
BS EN 50132	CCTV systems in security applications
BS EN 50133	Access Control Systems
DD ENV 1300	Security Locks
DD243:2002	Installation of Security Alarms
BS 1722	Security Fencing
	Part 10 Chain Link & Welded Mesh
	Part 12 Steel Palisade
	Part 14 Open Mesh
BS 3621	Thief Resistant Locks
BS 4102	Steel Wire for Fences
BS 4737	Intruder Detector Systems
BS 5051	Bullet Resistant Glass
BS 5357	Security Glazing Installation
BS 5544	Anti-Bandit Glazing
BS 5979	CoP Alarm Receiving Centres
BS 6206	Safety Glass
BS 6262	Glazing in Buildings
BS 6707	IDS (Installation)
BS 6799	IDS (Wireless)
BS 6803	Vehicle Security Alarms
BS 7042	IDS (High Security)
BS 7106	ID Cards
BS 7150	IDS (Mains wiring)
BS 7499	Manned Guarding
BS 7799	Info Security Management Systems (also ISO 17799)
BS 7858	CoP Security Screening (Vetting)
BS 7872	Cash-In-Transit Ops
BS 7958	CoP Management & Operation of CCTV
BS 7960	CoP Door Supervisors
BS 7984	CoP Keyholding & Response Services
BS 8220	Securing Buildings against Crime
	Part 1 Dwellings
	Part 2 Offices & Shops
	Part 3 Warehouses & Distribution Units

² Note: The inclusion of a document in this list does not imply that the Security Institute in any way endorses or approves the standard or its contents.

Loss Prevention Standards

BRE Certification Ltd
Garston
Watford
WD25 9XX
01923-664100

LPS 1183 Safe storage units Part 1: Safes and Strongrooms
LPS 1175 Classification of burglary resistance of building components,
strongpoints and security enclosures
LPS 1214 Physical protection devices for personal computers and similar devices
LPS 1228 Burglary resistance of office furniture

Part 2 Directory of Qualifications

Directory of Qualifications - Introduction to the Second Edition

Welcome to the second edition of the Security Institute's Directory of Qualifications. When the Directory was first published last year, its stated purpose was to attempt to provide an overview of the whole range of qualifications and training available to security professionals. That remains its purpose. As the Security Institute goes from strength to strength, so too does this Directory. The Directory was the first attempt, as far as is known, by any organisation to provide in one place such a powerful resource. We consider it to be a success, but we are not content to rest on the kind comments that have been received

In the past year, knowledge of the Directory has grown. It has been provided to HR Directors, board members of leading corporations, government entities, and will now be available in offices of the British Council world-wide. As organisations become aware of the Directory and its possibilities, new information has been forthcoming, and old information updated.

The impending requirements of the new Private Security Industry Act mean that security education and training will take on new significance. As organisations accept and digest the new realities of the post-9/11 world and its implications for both corporate and state security, reliable information on the location and availability of professional security education and training programs has never been more relevant. As before, our hope is that this Directory will not only inform as to the availability of courses, but will provide enough information to aid in at least the initial evaluation of the appropriateness and relevance of each course and what is available to organisations' goals and requirements.

We accept that, as last year, there will continue to be errors (although there should be fewer of these) and still many omissions: this is still very much a work in progress. We rely upon you, the readers, to supply us with information about courses and programs available to the security practitioner. Please, continue to get the word out, and continue to provide the feedback and the information that will make this Directory the premier endeavour in its area, as the Security Institute is on its way to being the premier organisation of its kind.

As always, the most current version of this Directory may be found on the Security Institute website (www.security-institute.org)

Wayne Wilcox

Qualifications Directory Team:

Stewart Kidd
William Mountain
Wayne Wilcox

Note

The information which follows is submitted by the individual organisations and is the latest we have - some organisations may not have supplied us with current information, so data may be out of date and/or incorrect. TSI provides this section in the public interest but we can only print what we receive

University-Sponsored Courses and Qualifications

Type of Award: MA (Master of Arts)

Course Director: Dr. Giovanni Manunta FSyI

Awarding Body: University of Malta

Address: Link Campus University of Malta, Via Nomentana 330, Rome, Italy

E mail: a.taylor@unilink.it (Registrar)

Web: www.unilink.it

Contact/Person providing information: Alan Taylor (Registrar)

Duration of Course/Activity: Executive (2 years)

Organisation's estimation of level : Recommended by the Italian Intelligence Community

Entry requirements: First Degree, or A level (PgD)

Fee charged: € 12,500

Date first offered: May 2002

No of holders/previous students: 29 (50% Public Sector)

Is course/qualification essential requirement for certain posts/appointments/promotion ?

Not yet, but some job descriptions are starting to recommend it

If so, what ?:

Attach a copy of course outline/syllabus together with any other relevant material:

450 Hours direct Teaching, 600 Hours Assisted Teaching, plus Dissertation
4 main areas: Intelligence (Government and Corporate), 80 Hours; Techno-Methodological (200 hours); Transnational Risks (80 Hours); Corporate Security (70 Hours). For a full Syllabus, please contact Dr. Giovanni Manunta FSyI at gm@srsi.org

TSI Assessment: This course is rated as Advanced - suitable only for those with a solid knowledge of security principles.

TSI Score: 5 points

Type of Award: **International Aviation Security Course**

Awarding Body: **Cranfield University**

Address: **RMCS Shrivenham**
Swindon
Wiltshire
SN6 8LA

E mail **security_centre@rmcs.cranfield.ac.uk**

Contact/Person providing information: **Mick Gritton**

Duration of Course/Activity: **2 weeks**

Organisation's estimation of level: **Currently being assessed but plans to get the course ratified by IATA**

Internal/Public: **Public**

Fee charged: **£2,500**

Date first offered: **1991**

No of holders/previous students: **In excess of 250**

Is course/qualification essential requirement for certain posts/appointments/promotion ?

The Dutch send all of their junior airport police officers on this course

Further Information:

TSI Assessment: This course is rated as Intermediate - suitable only for those with a good basic knowledge of security principles.

TSI Point Score: 2

Type of Award: **Master of Science Degree MSc in Global Risk Management. (Up to 52% of the course can be Corporate Security – Corporate security elective (12%) and Dissertation**

(40%)

Awarding Body: **Cranfield University**

Address: **RMCS Shrivenham/Cranfield University
Swindon
SN6 8LA**

E mail **c.d.bellamy@rmcs.cranfield.ac.uk**

Contact/Person providing information: **Professor Chris Bellamy**

Duration of Course/Activity: **1 year**

Organisation's estimation of level: **MSc**

Internal/Public: **Public**

Fee charged: **£11,750 – Bursaries available for outstanding students who will add value to the course**

Date first offered: **September 1999**

Distance/Full-time: **The course is currently full-time but there are plans to review this**

No of holders/previous students: **34 students have graduated – 20 enrolled for 2001/02**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **No, but the British Army see it as a high value course and will allow it as an option year prior to Staff College.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 7

Type of Award: **MSc/PGDip Corporate Security Management – COURSE CURRENTLY ON HOLD**

Awarding Body: **Cranfield University**

Address: **RMCS
Shrivenham
Wiltshire**

E mail

Contact/Person providing information: **Mick Gritton**

Duration of Course/Activity: **Full time (1 year)
Part time (3 modules per year) up to 4 years**

Organisation's estimation of level: **MSc**

Internal/Public: **Public**

Fee charged: **£12,000 (Bursaries available for outstanding students)**

Date first offered: **1997**

No of holders/previous students: **Circa 15**

Is course/qualification essential requirement for certain posts/appointments/promotion ?

Jamaican Defence Force sent high flyers on this course. The course was aimed very much from Strategic level down and consisted of a number of Management modules eg Strategy, Finance and Human Resources before concentrating on Security concepts.

TSI Assessment: This course is rated as Advanced

TSI Point Score:5 (PGDip) 7(MSc)

Type of Award: **International Security Course (Non Academic)**

Awarding Body: **Cranfield University**

Address: **RMCS Shrivenham
Swindon
Wiltshire
SN6 8LA**

E mail **security_centre@rmcs.cranfield.ac.uk**

Contact/Person providing information: **Mick Gritton**

Duration of Course/Activity: **7 weeks**

Organisation's estimation of level: **Currently being assessed**

Internal/Public: **Public**

Fee charged: **£7,000**

Date first offered: **1990**

No of holders/previous students: **circa 150**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **The Jamaican Defence force view attendance on this course as desirable.**

TSI Assessment: This course is rated as Intermediate - suitable only for those with a good basic knowledge of security principles.

TSI Point Score: 3

Type of Award: **Masters of Defence Administration (MDA) and Masters of Science (MSc) in Defence Management**

Awarding Body: **Cranfield University**

Address: **MDA Office**
Cranfield University
RMCS Shrivenham
Swindon
Wiltshire
SN6 8LA

E mail **mdaadmin@rmcs.cranfield.ac.uk**

Contact/Person providing information:

Duration of Course/Activity: **Full-time: 1 year**
Executive Programme: 2 _ years
Flexible Learning variant: 4 years

Organisation's estimation of level: **MDA (Dissertation on Public Sector defence management) and MSc (Dissertation on Private sector defence management) in Defence Administration**

Internal/Public: **Public**

Fee charged: **£14,500**

Date first offered: **1986**

No of holders/previous students:

TSI Assessment: This course is rated as Advanced

TSI Point Score: 7

Type of Award: **MSc/PgD in Applied Criminology**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail **scarman.centre@le.ac.uk**

Contact/Person providing information **Mita Chauhan E-mail mc36@le.ac.uk**

Duration of Course/Activity: **One year full time, two years part-time. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public: **Public**

Fee charged: **See note following**

Date first offered **September 2000**

No of holders/previous students **7**

Is course/qualification essential requirement for certain posts/appointments/promotion ?
Some job descriptions now specify MSc preferred or MSc required.

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7 (Masters)

Type of Award: **Certificate in Security Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail **scarman.centre@le.ac.uk**

Contact/Person providing information **Jo Shuttlewood**

Duration of Course/Activity: **12 months. The course is for individuals who have some practical experience in security management, but little or no formal academic education in this field. From here, students can progress to the Diploma.**

Organisation's estimation of level: **University Certificate**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **April 1999**

No of holders/previous students **111**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify qualifications preferred**

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 5

Type of Award: **Diploma in Security Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail **scarman.centre@le.ac.uk**

Contact/Person providing information **Jo Shuttlewood**

Duration of Course/Activity: **16 months. The course for people with some practical experience in security management, together with some prior formal education though not necessarily to degree level.**

Organisation's estimation of level: **University Diploma**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **April 1999**

No of holders/previous students **86**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify qualifications preferred**

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 5

Type of Award: **Foundation Degree in Security & Risk Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Jo Shuttlewood**

Duration of Course/Activity: **Over a period of 2-4 years. Successful completion of the Foundation Degree also allows you the option to study for a further year towards a related Bachelor of Arts Management Studies degree at the University of Leicester, and beyond that for the wide range of postgraduate opportunities offered by the Scarman Centre.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged:**See note following**

Date first offered **October 2001**

No of holders/previous students **20**

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 5

Type of Award: **MSc/PgD in Forensic Investigation**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Isobel Urquhart**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 2001**

No of holders/previous students **8**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Health & Safety Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Heather Roach**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 2000**

No of holders/previous students **61**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Policing & Public Order Studies**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Heather Roach**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 1998**

No of holders/previous students **120**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Clinical Criminology**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Mita Chauhan**

Duration of Course/Activity: **One year full time, two years part-time. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public: **Public**

Fee charged: **See note following**

Date first offered **September 2000**

No of holders/previous students **43**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Risk, Crisis & Disaster Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Ann Martindale**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **March 1997**

No of holders/previous students **358**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Security Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Gerard Glenton**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level. Suitable for management level applicants.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 1994**

No of holders/previous students **708**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Security & Organisational Risk Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Ged Glenton E-mail gg32@le.ac.uk**

Duration of Course/Activity: **One year full time, two years part-time. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 2000**

No of holders/previous students **21**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Security & Risk Management**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information: **Gerard Glenton E mail gg32@le.ac.uk**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level. Suitable for management level applicants.**

Internal/Public: **Public**

Fee charged: **See note following**

Date first offered **March 1998**

No of holders/previous students **180**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some management job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Criminal Justice**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information **Alison Whatsize E mail ajjw1@le.ac.uk**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 1994**

No of holders/previous students **508**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Clinical Criminology**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information **Mita Chauhan E-mail mc36@le.ac.uk**

Duration of Course/Activity: **One year full time, two years part-time. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **September 2000**

No of holders/previous students **43**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

Type of Award: **MSc/PgD in Criminology**

Awarding Body: **The University of Leicester**

Address: **Scarman Centre
University of Leicester
The Friars
154 Upper New Walk
Leicester LE1 7QA**

E mail: **scarman.centre@le.ac.uk**

Contact/Person providing information **Mita Chauhan E mail mc36@le.ac.uk**

Duration of Course/Activity: **Two years. The course is open to people with a first or second class honours degree or an acceptable professional qualification. However, we are able to give special consideration to applications from people with relevant work experience and knowledge.**

Organisation's estimation of level: **Master degree/postgraduate diploma level.**

Internal/Public **Public**

Fee charged: **See note following**

Date first offered **1990**

No of holders/previous students **300**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some job descriptions now specify MSc preferred or MSc required.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5 (PgD) 7(Masters)

University of Leicester: Course Fees

MSc by Distance Learning: Course Fees September 2002 & March 2003

1. Payment for the MSc course includes all course materials, set books, optional attendance at study schools, access to tutors and administration. An extra charge is only incurred in the event of a dissertation being referred and subsequently resubmitted; the cost of covering the additional marking and administration is an additional fee of £220. Study materials will not be sent until the fees have been paid.

2. Fees may be paid in pounds sterling by cheque, banker's draft or credit card. The University accepts Visa and MasterCard/Access. In exceptional circumstances and by prior arrangement direct bank transfers can be accepted.

3. There are 3 options for payment:

- One single payment of **£5,460** (thus avoiding any increase)
- Two payments of which the first will be **£2,730** and is due before Module One; and the second before Module Four which will attract an increase in line with inflation.
- Six modular payments currently set at **£1,066**. An invoice will be sent before each module starts. This option is not available to employers. Fees from Module Four will attract an increase in line with inflation.

Fees for Campus Based Postgraduate Students 2002-2003

1. Home and EU Students

i) Full-time Courses (including research)	£2,870
MSc Applied Criminology	£3,275
ii) Part-time Courses (including research)	£1,435

2. Overseas Students

i) Full Time (including research)	£7,470
ii) Part Time (including research)	£3,735

Fees for the next intakes will be subject to an increase in line with the general level of inflation

Payment by Instalments

Students who are self-financing may pay their fees in three term instalments on condition that each instalment is paid within the first seven days of each term in October, January and May. Failure to meet this condition means that the full fee is automatically due.

Home and EU Students

Full Time Courses: Fee £2,870 if paying by instalments, 3 instalments of £956 (*except MSc Applied Criminology*)

Part Time Courses: Fee £1,435 if paying by instalments, 3 instalments of £478

Overseas Students

There is no extra charge for paying in instalments. If the full fees are paid within 7 days of the first day of term a 1% discount will be given.

Fees for the next intakes will be subject to an increase in line with the general level of inflation.

If you require advice on funding or any further information, please contact:

Distance Learning Finance Officer, Scarman Centre, The Friars, 154 Upper New Walk, Leicester, LE1 7QA

Tel: +44 (0) 116 252 5792, Fax: +44 (0) 116 252 5788 E-mail: scarman.centre@le.ac.uk

Type of Award: **Certificate/Diploma/BSc (Hons) In Risk and Security Management**

Awarding Body: **University of Portsmouth**

Address: **Institute of Criminal Justice Studies
St Georges Building
141 High Street
Old Portsmouth PO1 2HY**

E mail: **Margaret.mcginity@port.ac.uk**

Website: **www.port.ac.uk/departments/icjs/**

Contact/Person providing information: **Margaret Mcginity**

Duration of Course/Activity: **BSc (Hons) minimum 3 years, maximum 9 years**

Organisation's estimation of level: **Level 1 (First year) Undergraduates**

Fee charged: **£575 p.a**

Date first offered: **1999**

Entry Requirements: **A Passport Sized Photograph
A written reference stating suitability for the course
A 500-600 word essay**

No of holders/previous students: **50 going through the process but only 12 have so far completed the course.**

Is course/qualification essential requirement for certain posts/appointments/promotion ?

Programme: **www.courses.port.ac.uk/course2.php?hemis_code=c1592**

TSI Assessment: **This course is rated as Intermediate**

TSI Point Score: **7 for MSc, 5 for BSc, 4 for Diploma/Certificate**

Type of Award: **Certificate/Diploma/BSc (Hons) Counter Fraud and Criminal Justice Studies**

Awarding Body: **University of Portsmouth**

Address: **Institute of Criminal Justice Studies
St Georges Building
141 High Street
Old Portsmouth PO1 2HY**

E mail: **Margaret.mcginity@port.ac.uk**

Website: **www.port.ac.uk/departments/icjs/**

Contact/Person providing information: **Margaret Mcginity**

Duration of Course/Activity: **BSc (Hons) minimum 3 years, maximum 9 years**

Organisation's estimation of level: **Level 1 (First year) Undergraduates**

Fee charged: **£575 p.a**

Date first offered: **1999**

Entry Requirements: **A Passport Sized Photograph
A written reference stating suitability for the course
A 500-600 word essay**

No of holders/previous students:

Is course/qualification essential requirement for certain posts/appointments/promotion ?

Programme: **www.courses.port.ac.uk/course2.php?hemis_code=c1592**

TSI Assessment: *This course is rated as Intermediate*

TSI Point Score: *7 for MSc, 5 for BSc, 4 for Diploma/Certificate*

Type of Award: (ie Certificated course, University Certificate, Degree: MSc
Certificate/Diploma/BSc (Hons) Risk and Security Management

Certificate/Diploma/BSc (Hons) Counter Fraud and Criminal Justice Studies

Awarding Body: University of Portsmouth

Address: St Georges Building, 141 High St, University of Portsmouth, Portsmouth PO1 2HY.

E mail: Margaret.mcginty@port.ac.uk

Web: <http://www.port.ac.uk/departments/icjs/>

Contact/Person providing information: Margaret Mcginty

Duration of Course/Activity: BSc (Hons) Minimum 3 years maximum 9 years

Organisation's estimation of level :

Target:

Fee charged: £575 per year

Date first offered:

No of holders/previous students:

Is course/qualification essential requirement for certain posts/appointments/promotion ?

If so, what ?:

Attach a copy of course outline/syllabus together with any other relevant material

Go to http://www.courses.port.ac.uk/course2.php?hemis_code=c1592

TSI Assessment: This course is rated as Advanced

Type of Award: **MSc Information Security**

Awarding Body: **Royal Holloway, University of London**

Address: **Department of Mathematics
Royal Holloway
Egham
Surrey
TW20 0LX**

E mail **P.Stoner@rhbc.ac.uk**

Contact/Person providing information: **Pauline Stoner**

Duration of Course/Activity: **1 year full-time
2 year part-time
In 2003 plan to introduce distance learning**

Organisation's estimation of level: **MSc**

Internal/Public: **Public**

Fee charged: **UK & EU £3,500 – Non EU £9,665**

Date first offered: **1992**

No of holders/previous students: **In excess of 500 - currently about 120 p.a.**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some companies do send their staff on part time course as part of the appointment**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 7

Type of Award: **MSc, Pg Dip Risk Management**

Awarding Body: **University of Southampton**

Address: **University of Southampton
School of Management
Highfield
Southampton
SO17 1BJ**

E mail: **epb@soton.ac.uk**

Contact/Person providing information: **Dr Edward Borodvich**

Duration of Course/Activity: **I year (MSc) 9 months (Pg Dip)**

Organisation's estimation of level: **MSc**

Internal/Public: **Public**

Fee charged: **UK/EU £,2,800 Overseas £7,500**

Date first offered: **1991**

No of holders/previous students: **Approx 70**

Distance/Full-time: **The University of Southampton does not entertain the prospect of distance learning. The course can be run over 2 years as a part time.**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **No, although it is envisaged it will be.**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5-7

Type of Award: **MSc Corporate Risk and Security Management**
Awarding Body: **University of Southampton**

Address: **School of Management
University of Southampton
Southampton
SO17 1BJ**

E mail: **epb@soton.ac.uk**

Contact/Person providing information: **Dr Edward Borodvich**

Duration of Course/Activity: **1 year (MSc) 9 months (Pg Dip)**

Organisation's estimation of level: **MSc**

Internal/Public: **Public**

Fee charged: **UK/EU £2,800 Overseas £7,500**

Distance/Full-time: **University will not entertain distance learning. Course can either be done full time or over a 2 year part time basis.**

Date first offered: **99/00**

No of holders/previous students: **About 20**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Not at the moment**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5-7

Type of Award: **M.Litt International Security Studies**

Awarding Body: **University of St Andrews**

Address: **79 North Street
St Andrews
Fife
KY16 9AJ**

E mail **pgadmissions@st-andrews.ac.uk**

Contact/Person providing information: **Dept of International Relations**

Duration of Course/Activity: **1 Year (full-time)**

Organisation's estimation of level: **Postgraduate**

Internal/Public: **Public**

Fee charged: **£3,000 – UK and EU Citizens
£7,000 – Non EU**

Date first offered: **1991**

No of holders/previous students: **Circa 150**

TSI Assessment: This course is rated as Advanced

TSI Point Score: 7

Type of Award: **B.Sc. in Security**

Awarding Body: **Edith Cowen University**

Address: **100 Joondaloo Drive, Joondaloo, Western Australia, 6027**

E mail:

Contact/Person providing information **www.ecu.edu.au**

Duration of Course/Activity: **3 years for BSc, 4 years for Honours Degree; can be taken externally**

Organisation's estimation of level (NVQ 1, Senior managerial, first degree) **First degree**

Internal/Public **Public**

Fee charged:

Date first offered

No of holders/previous students

TSI Assessment: This course is rated as Advanced

TSI Point Score: 5

Type of Award: **Graduate Certificate in Security Management**

Awarding Body: **Edith Cowen University**

Address: **100 Joondaloo Drive, Joondaloo, Western Australia, 6027**

E mail

Contact/Person providing information **www.ecu.edu.au**

Duration of Course/Activity: **200 hours; can be taken externally**

Organisation's estimation of level: **Middle-management certificate**

Internal/Public **Public**

Fee charged:

Date first offered

No of holders/previous students

TSI Assessment: This course is rated as Intermediate - Advanced

TSI Point Score: 5

Type of Award: **Master of Science in Security Management**

Awarding Body: **Edith Cowen University**

Address: **100 Joondaloo Drive, Joondaloo, Western Australia, 6027**

E mail

Contact/Person providing information **www.ecu.edu.au**

Duration of Course/Activity: **Normally two years, can be done in one year. Can be taken full or part time, but not externally**

Organisation's estimation of level (NVQ 1, Senior managerial, first degree) **Advanced degree**

Internal/Public **Public**

Fee charged:

Date first offered

No of holders/previous students

TSI Assessment: This course is rated as Advanced

TSI Point Score: 7

Type of Award: **Doctor of Philosophy in Security Science**

Awarding Body: **Edith Cowen University**

Address: **100 Joondaloo Drive, Joondaloo, Western Australia, 6027**

E mail

Contact/Person providing information **www.ecu.edu.au**

Duration of Course/Activity:

Organisation's estimation of level: **Advanced degree**

Internal/Public **Public**

Fee charged:

Date first offered

No of holders/previous students

TSI Assessment: This course is rated as Advanced

TSI Point Score: 8

Type of Award: **Certificate, Diploma and MA in Security Management**

Awarding Body: **Loughborough University**

Address: **Centre for Hazard and Risk Management
Loughborough University
Leicestershire
LE11 3TU**

E mail **J.L.Wenham@lboro.ac.uk**

Contact/Person
providing information **Julia Wenham, Tom Mulhall**

Duration of Course/Activity: **PG Certificate: 2 Years (3 modules + 4,000 word report)
PG Diploma: 2 years (5 modules + 8,000 word report)
Masters: 2-3 years (5 modules + 20,000 word dissertation)**

Distance Learning available: **Yes**

Entry Date: **April and October**

Organisation's
Estimation of level: **Post Graduate**

Internal/Public: **Public**

Fee charged; **PG Certificate: £3,000
PG Diploma: £4,000
MA: £5,300**

Date first Offered: **1989**

No of holders/previous
Students; **Numerous**

Programmes and Course
Details: **Available at www.lboro.ac.uk/departments/charm/excharm.html**

TSI Assessment: This course is rated as Intermediate - Advanced

TSI Point Score: PG Certificate: 5, PG Diploma: 6, MA: 7

Type of Award: **Advanced Certificate in Environmental Design and Crime Prevention**

Awarding Body: **Oxford /Cambridge/Royal Society of Arts (OCR),**

**Oxford Brookes University, and AKA Training and Consultancy Ltd.
(Jointly)**

Address: **31, The Lawns, Benfleet, Essex SS7 4LD**

E mail: **bobknightsaka@aol.com**

Contact/Person providing information **Bob Knights, MBE MSc FSI CPP AdCertEP&CP,
01493 393 667**

Duration of Course/Activity: **1 week**

Organisation's estimation of level: **NVQ4**

Internal/Public: **Public Any professional connected with the built environment, Security Managers, Premises Facilitators**

Fee charged: **Price on application**

Date first offered: **2000**

No of holders/previous students: **35**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Yes for certain police authorities**

Course Description:

Training for an Advanced Certificate validated by the Oxford, Cambridge and RSA Examination Board: the course length is dependent on prior experience. It is aimed at practitioners who wish to gain a national qualification covering environment and crime and security/safety in the built environment.

Duration: **5 days or 10 days according to prior experience, plus a distance learning project**

Course Dates: **Dates for 2001 to be decided**

Course Fees: **£975 (5-day course, non-residential)**

Application by:

Contact for further information:

Karen Hughes, 01865 483560, email: khughes@brookes.ac.uk or Roy Darke, 01865 483417, email: radarke@brookes.ac.uk

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 3

Other Professional Organisations

Type of Award: **Professional Organisation: Membership, Fellowship**

Awarding Body: **Institute of Professional Investigators**
Address: **21 Bloomsbury Way, London WC1A 2TH Tel: 020 7242 6696**
E mail **admin@ipi.org.uk**

Contact/Person providing information **Peter Wigginton**

Duration of Course/Activity:

Organisation's estimation of level:

Internal/Public **Public**

Fee charged: **£110 membership subscription (per annum)**

Date first offered **1976**

No of holders/previous students **380 members and fellows, UK and overseas**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **No**

Comments: The organisation offers membership based upon relevant investigative qualifications and/or experience. Fellowship is awarded to those who complete an appropriate thesis on an agreed subject of at least 8,000 words.

The organisation offers a two-day security foundation course, but does not make claims to it being equal to a formal qualification.

The organisation plans to develop and offer further, more advanced courses.

TSI Assessment: This course is rated as Basic - Intermediate

TSI Point Score: 3 (M) - 4(F) by examination/thesis 2/3 by exemption

Type of Award: **Professional Organisation: Graduateship, Membership, Fellowship**

Awarding Body: **The International Institute of Security**

Address: **Suite 8, The Business Centre
57 Torquay Road
Paignton
Devon
TQ3 3DT**

E mail **iisec@btinternet.com**

Contact: **Paula Stanbridge, Company Secretary**

Duration of Course/Activity: **Distance learning programmes preparing students for both the Graduateship and Membership examinations franchised to the Caltrop Consultancy Ltd each programme is of 35 weeks duration. Examinations are jointly accredited with City and Guilds of London Institute in respect of the Graduate level and NCFE for the Member level exam.**

Organisation's estimation of level: **Managerial and Senior Managerial/Directorship**

Internal/Public **Public**

Fee charged: **Annual membership fees payable and examination registration fees charged by module.**

Date first offered **1968**

No of Current Holders: **Graduates: 110+, Members: 280 Diplomates: 5, Fellows 57 UK and 26 overseas countries. (many others have undergone the training and passed the examinations.**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **The IISec is the longest established recognised security industry examining body in the UK. Advancement to Fellow is by submission and acceptance of a thesis on an approved security related subject or by academic qualifications at master's degree level awarded by an Institute- approved university plus two years practical experience. Institute qualifications are required by some organisations for recruitment to certain specialist security managerial appointments and above and also for promotion to these appointments.**

*TSI Assessment: These courses are rated as: Graduate - First line management
Member - Managerial*

*TSI Point Score: Graduate: 2
Member: 3
Fellow by dissertation: 4
(No points are scored for Fellows granted entry by virtue of possession of a Master's degree)*

Type of Award: **Board Certification in Security - "Certified Protection Professional"**

Awarding Body: **Professional Certification Board: ASIS International**

Address: **1625 Prince street, Alexandria, VA 22314-2818** +1-703-519-6200

E mail **asis@asisonline.org**

Contact/Person providing information **www.asisonline.org**

Duration of Course/Activity: **One day exam. Applicants must meet qualification requirements prior to being allowed to take the exam. (A two day preparation course is available before most of the exam sittings. The UK Chapter of ASIS (208) also runs preparation courses.**

Organisation's estimation of level: **Mid-level management certificate**

Internal/Public **Public**

Fee charged:

Date first offered **1977**

No of holders **8,200**

Is course/qualification essential requirement for certain posts/appointments/promotion ? **Some security management job descriptions, especially in the US, now specify CPP-preferred or CPP-required.**

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 4

Commercially-Run Courses

Type of Award: **Non certificated training course**

Awarding Body: **BSB Group
8-10 Grosvenor Gardens
London
SW1W 0DH**

E mail: **bsbsecurity@compuserve.com**

Contact: **Mike Bluestone MA MSyI or Jerry Proffitt MSyI**

Duration: **Six days**

Organisations estimation of level: **Managerial**

Internal/Public: **Public**

Fees Charged: **£500 per day x six days per person. (Reductions apply for multiple places)**

Further information: **Course consists of six modules:**

- 1. Overview of industry, legislation, PSIA 2001, private/public partnership, security awareness**
- 2. Threats, risk management, physical security, security equipment and its procurement, CPTED**
- 3. Outsourcing, monitoring in-house and outsourced personnel; tendering contracts, audits, TUPE**
- 4. Fraud prevention and anti-theft strategies, IT security risks, BS 7799, vetting and personnel reliability.**
- 5. Special event security, security protocols, post-event debriefing.**
- 6. Contingency planning, crisis management, disaster recovery.**

TSI Assessment: This course is rated as Basic - Intermediate

TSI Point Score: 2

Miscellaneous

Type of Award: **Introductory Course in Information Security - “An Introduction to**

INFOSEC”

Awarding Body: **Cabinet Office**

Address:

E mail

Contact/Person providing information **www.cmops.gov.uk/directory/default.asp?entry=201**

Duration of Course/Activity: **3 days**

Organisation’s estimation of level:

Internal/Public **Internal - UK Govt and sponsored organisations**

Fee charged:

Date first offered

No of holders/previous students

Is course/qualification essential requirement for certain posts/appointments/promotion ?

TSI Assessment: This course is rated as Intermediate

TSI Point Score: 1